

BR 62 Sunshine and Condolence

Chair Job Description

1/21/2021

Purpose:

To keep the membership body informed of member wellness status.

Duties:

1. Upon receiving notification of the illness or injury of a Branch 62 member, the Sunshine and Condolence Chair shall contact the member prior to the next meeting and get an update on the status of that member. At the next monthly BR62 meeting, announce the illness of the member and the current status.
2. Upon receiving (and verifying) notification of the death of a member or member's immediate family member, the Sunshine and Condolence Chair shall provide some means of condolence to the member or member's family. At the next monthly BR62 meeting, announce the passing of the member or member's family member.
3. Condolence can be done by one or all of the following:
 - Send flowers on behalf of SIR.
 - Send card on behalf of SIR.
 - Phone call on behalf of SIR.